

# Pleasanton Girls Softball League

## By-Laws

Approved: May 2010

### 1. NAME

- 1.1. This organization shall be known as the Pleasanton Phantom Girls Softball League (PGSL), hereinafter referred to as the "League", which shall exist solely as a nonprofit corporation.

### 2. PURPOSE

- 2.1. The purpose of PGSL is to promote softball based upon the principles of recreation under the guidelines of the Amateur Softball Association (ASA) and to utilize positive coaching experiences to meet the needs of the girls in Pleasanton, Sunol, and Dublin. The League must have 85% or more Pleasanton, Dublin, and Sunol residents.

#### 2.2. Objectives

- 2.2.1. Develop the physical and mental fitness of the girls in our community.
- 2.2.2. Provide an environment conducive to the development of an attitude of wholesome sportsmanship and respect for fellow teammates through qualified leadership.
- 2.2.3. Adopt a positive coaching, parent and player relationship program that will expand skills, knowledge and attitudes through clinics and training programs.
- 2.2.4. Develop a softball program that will provide fun and enjoyment to all participants.
- 2.2.5. Develop an advanced softball program for those players that are qualified to participate in more competitive softball programs including an advanced League divisions and a separate travel program.

### 3. MEMBERSHIP

- 3.1. General membership. The general membership of the League shall be comprised of the Board of Directors, coaches, assistant coaches, paid workers (e.g., junior umpires), parents of each girl and each girl currently registered in the League.
- 3.2. Honorary membership. Upon recommendation of the Board of Directors, honorary memberships may be given to individuals in the community who make a significant contribution to the PGSL. Honorary memberships shall have non-voting status at board meetings.

### 4. SPONSORSHIP & COMMUNITY REQUIREMENTS

- 4.1. All moneys donated to the League shall become the sole property of the League for whatever purposes it deems necessary. However, moneys donated for a specific purpose may only be used for that purpose.

- 4.2. The League shall adhere to the conditions as set forth by the City of Pleasanton, Department of Recreation Services.
- 4.3. Recreation coordinator, City of Pleasanton shall relate to the Board in a liaison capacity to enhance communications, provide resource material and assume administrative and supervisory responsibilities for the municipality's contribution to the program.
- 4.4. With the permission of Pleasanton Unified, Dublin Unified, and Sunol School District Boards of Education, the Coordinator of Athletics, Recreation and Community Affairs for the above districts may:
  - 4.5. Serve the Board as a liaison representative.
  - 4.6. Present resource material.
  - 4.7. Work closely with the President of the League.
5. GOVERNANCE
  - 5.1. The Executive Board of the League shall consist of seven (7) offices: President, 1st Vice President, 2nd Vice President, Secretary, Vice President of Communications, Treasurer and Past President. A description of duties is listed in the PGSL Policy.
  - 5.2. The Governing Board shall consist of the Executive Board and appointed offices as specified in the PGSL policy. A description of responsibilities for each of the appointed offices is documented in the PGSL Policy.
  - 5.3. Special appointments. Once the new Executive Board has been selected, the incoming President, with the approval of the incoming Executive Board, selects the new governing board and may appoint, change or add such other officers as the affairs of the League may require, each of whom shall hold office for such periods and have such authority to perform such duties as the Governing Board may from time to time require.
  - 5.4. Meetings of this organization shall be governed by Robert's Rules of Order.
  - 5.5. The Governing Board shall have control of the property and management of the League.
  - 5.6. Any member of the Governing Board may be removed from office by a 2/3 vote of the Board of Directors present if they are consistently absent without notice. A process for tracking attendance is documented in the PGSL Policy.
  - 5.7. Any member of the Board may be removed for cause by a 2/3 vote of the Board members present. It shall be deemed appropriate for removal for cause that the Board member has failed to carry out the function of the office for which said member was either elected or appointed by the Board, or any other such action as shall be detrimental to the operations of the League. In the event of resignation or removal of a Board member, his/her office shall be re-appointed.
  - 5.8. Qualifications. In order to be eligible for election to the office of President, 1st Vice President or Treasurer, the candidate must have served as a member of the Governing Board for at least one (1) full year, directly prior to running for either position, and said member shall not be eligible for election if during his or her term of office said officer was removed by reasons of absence, or for cause.

- 5.9. No officer of the Governing Board will be paid for volunteer services rendered. Reimbursement of expenses incurred in their duties is addressed in the PGSL Policy.
- 5.10. The President may serve no more than two consecutive one year terms. In the event a qualified candidate is not available or forthcoming, the current President will serve for one additional year. There is no limit on total years he/she may serve on the board at other positions.
- 5.11. All appointed projects and committees deemed by the President shall have an Executive Board member as a Chairperson.
6. ELECTIONS (Executive Board Only)
  - 6.1. A nominating committee consisting of five (5) members shall be appointed by the Board in April. Said committee shall be comprised of (2) Board members (non executive board) and (3) members from the membership at large and the past president who will lead the committee.
  - 6.2. The nominating committee shall present the slate of officers at the May general meeting. At that time nominations may be made from the floor. Notice of this meeting shall be made public ten (10) days prior thereto.
  - 6.3. Annual election shall be held on the last Saturday of regular League play. Notice of the time and place of the election shall be made public (e.g., website) ten (10) days prior.
  - 6.4. Voting shall be by secret ballot.
  - 6.5. Each member of the PGSL over the age of eighteen (18) shall be entitled to cast one (1) vote, regardless of the number of girls within a family currently enrolled in PGSL. Absentee or proxy ballots will not be allowed.
  - 6.6. The person receiving the highest number of votes shall be elected.
  - 6.7. New officers shall assume their duties at the August Board meeting after conclusion of business by the existing Board.
7. MEETINGS
  - 7.1. Meetings of the Board shall be called at the discretion of the President except that a general membership meeting must be called in May with notice to the public ten (10) days in advance.
  - 7.2. A quorum (one over half) of the Governing Board constitutes an official meeting.
  - 7.3. A majority vote of members present at an official meeting will be required to make any decisions binding upon the membership.
  - 7.4. Board meetings shall follow the Robert's Rule of Order; Order of Business. The order of business at all meetings shall be as follows:
    - 7.4.1. Call to order
    - 7.4.2. Guests and Speakers
    - 7.4.3. Minutes
    - 7.4.4. Treasurer's Report
    - 7.4.5. Officers' Reports
    - 7.4.6. Old Business
    - 7.4.7. New Business

7.4.8. Adjournment

7.5. With proper notification, Special meetings may be called by the President, a Vice President or by 1/2 of the Board Members. The intent of the meeting is to have a residing quorum of the governing body and such meetings shall follow the Robert's Rule of Order.

8. PROTESTS AND APPEALS

8.1. Only violations of the By-Laws, Policies, Specific rules of this League and misapplication of the Softball Rules shall be proper subjects to consider for protests or appeals.

8.2. The Protest and Appeals Committee shall be appointed annually by the President with the approval of the Executive Board prior to opening day. The Committee shall consist of three (3) members, one of which shall be the 2nd Vice President as designated chairperson. In addition, the Division Director and Umpire Director shall be ex officio members of the Committee without voting rights. Any member of the Committee who has a personal involvement with the action being considered shall refrain from any discussion or voting of the protest or appeal.

8.3. Any decision rendered by the committee may be appealed to the full governing board of the League.

8.4. Protests or appeals must be written and received by the President or Chairperson of the Protest and Appeals Committee and resolution will follow the PGSL Policy.

8.5. Upon rendering a decision, the Committee shall forward a copy of its findings and decision to the Recording Secretary for future reference, to the protester with a statement of their right to appeal, and to the Governing Board.

9. POLICY

9.1. The policy of the League shall be established by majority vote at a regular or special meeting of the Governing Board.

10. AMENDMENTS

10.1. These By-Laws may be amended at any regular meeting of the general membership upon affirmative vote of the majority of those present. A general membership must be publicly notified via the website ten (10) days prior to any general meeting at which a proposed change in the By - Laws will be voted upon.

11. DISSOLUTION OF LEAGUE

11.1. Should this League be dissolved, all assets remaining after payment of all debts shall be distributed to a nonprofit fund, foundation, or organization which is operated exclusively for the purpose of the development of youth girls.

12. MISCELLANEOUS

12.1. These By-Laws shall be deemed adopted if approved by a majority of the members present at the first assigned general meeting held for the discussion of the By-Laws.